香港中華廠商聯合會
秘書服務有限公司
CMA Secretarial Services Limited
香港中環干諾道中 64-66 號廠商會大廈 1 樓
1/F., CMA Building, 64-66 Connaught Road Central, Hong Kong
電話 Tel: (852) 3652 7676 傳真 Fax: (852) 2544 2406 網址 Web Site: www.CMAssl.com.hk

APPLICATION FORM FOR INCORPORATION OF HONG KONG COMPANY

We / I* ("Principal") hereby appoint CMA Secretarial Services Limited ("Service Company") to set up a Hong Kong limited company ("New Company") according to the following information given by us:

1. Principal (Contact) Information

Name/Company Name: _____ (English) _____ (Chinese)
ID/Passport/Co. No.: _____ Issuing Country: _____
Address: _____
Telephone no.: _____ Fax no.: _____ Email: _____

2. Information of New Company

Company Name (Option 1): (English) _____
(Chinese) _____
Company Name (Option 2): (English) _____
(Chinese) _____

3. Shareholder/Director Details of New Company

(1) Name/Company Name: _____ (English) _____ (Chinese)
ID/Passport/Co. No.: _____ Issuing Country: _____
Residential/Registered Address (English): _____
Correspondence Address (English): _____
Identity: ☐ Director ☐ Shareholder No. of share held: _____ Per Value: HK$ _____

(2) Name/Company Name: _____ (English) _____ (Chinese)
ID/Passport/Co. No.: _____ Issuing Country: _____
Residential/Registered Address (English): _____
Correspondence Address (English): _____
Identity: ☐ Director ☐ Shareholder No. of share held: _____ Per Value: HK$ _____

(3) Name/Company Name: _____ (English) _____ (Chinese)
ID/Passport/Co. No.: _____ Issuing Country: _____
Residential/Registered Address (English): _____
Correspondence Address (English): _____
Identity: ☐ Director ☐ Shareholder No. of share held: _____ Per Value: HK$ _____

4. Beneficial Owner

Please provide the names of ultimate beneficial owner(s) of the company (if different with shareholder(s) at part 3)

Name/Company Name: _____ (English) _____ (Chinese)
ID/Passport/Co. No.: _____ Issuing Country: _____
Residential/Registered Address (English): _____
Percentage of share held: _____

Note: Copy of the identification document and address proof of all directors, shareholders and beneficial owner is required when submitting this application form to us.

5. **Detailed Nature of Activities of Entity**

_____

_____

6. **Geographic Location of Business Activities**

_____

_____

7. Source of Funds (Beneficial Owners)

☐ Public Listings ☐ Personal Assets of Beneficial Owner

☐ Borrowings/Loans ☐ Others (please specify)

8. **Company Secretary of New Company**

Name/Company Name: ☐ _____ (English) _____ (Chinese)

☐ Appoint the Service Company as the Secretary of the new company

ID/Passport/Co. No.: _____ Issuing Country: _____

Residential/Registered Address (English): _____

Note: A Secretary must be a Hong Kong resident/registered company. A sole Director shall not also be the Secretary of the company.

9. Registered Office of New Company (Note 1 & 2)

☐ _____ (English)

☐ Use the Service Company's address as the Registered Office address

Special Instructions: _____

10. Declaration

We/I hereby declare that all the information we/I have given in this application is true and correct. We/I agree that this application is subject to the latest CMA Secretarial Services Limited Terms and Conditions, available on request or accessible at website www.cmassl.com.hk.

Date: _____ Signature and company chop of the Principal: _____

Delete where inappropriate

Notes:
1. Mails are only limited to letters and small parcels (not exceeding 21 x 16 x 9 cm^3 and 3 kg).
2. If the mail / parcel do not be collected after 3 months from the date which we inform the client, we have the right to demolish the mail / parcel without further notice.